

**GREENS NORTON PARISH COUNCIL**  
**MINUTES OF MEETING HELD ON MONDAY FEBRUARY 3RD 2020 AT 7.30PM AT THE**  
**COMMUNITY CENTRE, TOWCESTER ROAD**

**PRESENT;** Cllrs C. Bowmer (Chair), S. Hiscock, S. Devonald, I. Farr, P. Agness, S. Pittom, C. Dodd and Cllrs Mrs J Docking and S. Shepherd-Cross.

Also present Mrs L. Paice, Clerk, Cllr Charles Manners, District Councillor and one member of the public.

1	<b>APOLOGIES</b> were received and accepted from Cllr Golcher (family commitment) and Cllr Ms Matthews (unwell)					
2	<b>CHAIRMAN'S ANNOUNCEMENTS</b> were noted.					
3	i) No <b>DISPENSATION REQUESTS</b> had been received. ii) A <b>DECLARATION OF INTEREST</b> was made by Cllr Devonald in regard to item 8.9 as an allotment holder iii) Members were reminded of the <b>REQUIREMENT TO UPDATE REGISTER OF INTEREST FORMS</b> following any changes within 28 days of such changes.					
4	<b>MINUTES</b> – Having been previously circulated it was <b>RESOLVED</b> that the Minutes of the meeting on 6 <sup>th</sup> January 2020 be signed and adopted as a true record in line with standing Orders					
5	<b>PUBLIC TIME</b> - No matters raised. Cllr Charles Manners as <b>DISTRICT COUNCILLOR</b> gave a brief update on activity towards Unitary Authorities. He advised that he was intending to stand for election on 7 <sup>th</sup> May and clarified that current District Councillors would stay in post until May 2021. Shadow Councillors elected in May 2020 would then take over in May 2021					
6	<b>PLANNING</b> – 71) The following <b>APPLICATIONS</b> were considered and comments would be submitted accordingly:					
	Application No		Details		Comments	
	S/2020/0011/FUL		Timber storage building at Oxlade Barn, Duncote		No objections	
	6.2 To note <b>PERMISSION</b> notices received – 10 South Terrace					
	6.3 To note <b>REFUSAL</b> notices received					
	6.4 To receive and consider <b>ANY OTHER PLANNING MATTERS</b> – i) It was noted that planning permission is required for Lodge Farm, Greens Norton Road.					
7	<b>FINANCE</b> – 7.1a) It was <b>RESOLVED</b> that the following accounts be paid from the Unity Trust Account:					
	Chq No	Amount	Incl VAT of	Payee	Details	Spending power
	300028	£840.51		Linda Paice	Salary & expenses	LGA 1972 s112
	300029	£225.91		HMRC	Tax and NHI	LGA 1972 s112
	300030	£600.00	100.00	CGM	Tree works on the green	Open Spaces Ac
	300031	£16.00		GNCCA	Room Hire	LGA 1927 s111
	300032	£50.00		Sue Ingram	Playing field works	Open Spaces Ac
	300033	£358.00		Mervyn Williams	Pocket Park gate post	Open Spaces Ac
	300034	£50.00		Citizens Advice	Donation	Section 137
	300035	£35.16	5.86	Aylesbury Mains	Light Repair	Highways Act
	300036	£197.40	32.90	DNH Contracts	Dog bin maintenance	Open Spaces Ac
	300037	£346.98		Mat Webber	Jubilee garden and handyman works	Open Spaces Ac
	Direct Debit	£154.30	7.34	SSE	Electricity	Highways Act
	7.1b) IT was further <b>RESOLVED</b> under financial regulation 6.5 that the following payment be made from the Nat West Account, this to transfer the final balance of funds to the Unity Trust Account -					
	Chq No	Amount	Incl VAT of	Payee	Details	Spending power
	3027	£6275.70		GNPC	Transfer of final balance to Unity Trust Account	LGA 1972 s111
	7.2 <b>RECEIPTS</b> - Land registry - £40					
	7.3 The Council's bank balances at 31 <sup>ST</sup> January 2020 were noted as £6275.70 in Nat West and £83564.53 in Unity Trust					

	<p>7.4 Information had been received from Community First Responders relating to annual running costs and it was <b>RESOLVED</b> that a grant of £200 be made to them towards bag maintenance.</p> <p>7.5 Details of cash and cheque charges from Unity Trust were noted.</p> <p>7.6 Being a requirement of the annual audit process, the Council confirmed that it was happy with its Internal Controls Terms of Reference.</p> <p>7.7 Following advice from NCalc that all Councils should have Grant Aid Policy a tabled draft was considered and it was <b>RESOLVED</b> that this be adopted as the Council's Policy going forward. This new Policy will be advertised.</p>
8	<p><b>REPORTS –</b></p> <p>8.1 <b>HIGHWAYS –</b> i) Another pothole on Towcester Road by the Towcestrians site would be reported. Concerns would be raised about the slippery surface at the Towcestrians site and signage requested.</p> <p>ii) Updates were given on previously reported issues.</p> <p>iii) The Clerk reported on the latest Speedwatch training position and expressed concerns that some volunteers who had not responded may be thinking about pulling out which could seriously jeopardise the scheme for the village. Follow up contact would be made.</p> <p>iv) Arrangements for traffic data collection along Mill Lane had still not been put in place. It was thought that the prospective Developer may have been doing a traffic count the previous week.</p> <p>v) The Clerk had met with Gigaclear regarding the village green site and it had been determined that the cables would go along the back edge of the green with the works being hand dug. It had been clarified that no vehicles or equipment was to be stored on the green and Gigaclear would determine a suitable position for their cabinet.</p> <p>8.2 <b>PUBLIC RIGHTS OF WAY –</b> i) No further issues were reported and it was noted that two new kissing gates had been installed.</p> <p>8.3 <b>LIGHTING –</b> i) No issues raised. The Clerk continued to process any repairs needed.</p> <p>8.4 <b>TREES –</b> No issues raised.</p> <p>8.5 <b>PLAYING FIELD -</b> i) Weekly inspections continued with no issues raised. The condition of the football pitches was better than anticipated in the light of weather conditions.</p> <p>8.6 <b>POCKET PARK –</b> i) The Pocket Park report had been circulated and was noted</p> <p>8.7 <b>VILLAGE GREEN –</b> i) The tree works had now been completed</p> <p>8.8 <b>JUBILEE GARDEN –</b> i) No issues raised. Maintenance continued.</p> <p>8.9 <b>ALLOTMENTS –</b> i) The Rent Review document relevant to the Lease of the allotment site on Towcester Road from NCC was duly signed agreeing an increase from £185 per annum to £220 per annum from 25<sup>th</sup> March 2019. The higher than normal increase was due to a missed review date. After discussion it was <b>RESOLVED</b> that the annual rent for the GNAGS Agreement with the Parish Council be increased to a similar £220 per annum. The clerk would take the necessary action and representatives of GNAGs would be asked to attend the next meeting to sign the amended Agreement</p> <p>8.10 <b>OTHER REPORTS:</b> i) As it was not considered best practice for there to only be one Website Manager, currently the Clerk, Cllr Devonald agreed to take on responsibility for all non PC uploads to the site. The Clerk would arrange for the appropriate training to be put in place.</p> <p>ii) Feedback was given following a further approach from the NAYC Youth Development Co-ordinator to attend the March PC meeting. It was <b>RESOLVED</b> that further details of what she wanted to discuss would be requested</p> <p>iii) The meeting at length considered promotion of the May 2020 Elections and initial timing details were circulated to all members. It was <b>RESOLVED</b> that the Clerk put forward suggestions with a view to village publicity on noticeboards, shops etc and in the next Newsletter. No specific recruiting event would be arranged.</p>
9	<p><b>CORRESPONDENCE –</b> i) The Clerk clarified the position on a meeting on Friday 7<sup>th</sup> at 7pm at the RBL Club for any groups interested in considering a VE Day event for the village. It was stressed that this was a celebratory event and not a military one. All were welcome to attend..</p>
10	<p><b>CONSULTATIONS –</b> None.</p>
11	<p><b>ANY ITEMS FOR THE NEXT MEETING AGENDA. –</b> None requested</p>
12	<p><b>DATE OF THE NEXT MEETING –</b> Monday 2<sup>nd</sup> March 2020 at 7.30pm at the Community Centre.</p>

There being no other business the meeting closed at 8.45pm